

Mercia Primary Academy Trust

Abnormal Thermometer Reading Procedure

Date agreed November 2020

Review Date Sept 2021- or later if Covid crisis still present.

Policy Statement

The Directors of Mercia Primary Academy Trust fully understand and accept their responsibilities under the Health and Safety at Work Act to provide a safe and healthy working environment for our employees, so far as is reasonably practicable.

All employees should note that failure to discharge the obligations placed on them by the First Aid and Medical policy and associated procedures, or by any relevant statutory provision may lead to:

- i) Prosecution by the Health and Safety Executive, and/or
- ii) Disciplinary action under the school's disciplinary rules.

Designated Responsibilities

The **Directors** carries ultimate responsibility for ensuring that a Health and Safety at Work (First Aid) Policy, which complies with current legal requirements, is in place, and is regularly reviewed and implemented through efficient and effective procedures.

The Head Teacher is responsible for implementing the Health and Safety at Work (First Aid) Regulations 1992 Policy and for all matters relating to health and safety in the establishment and is accountable to the Governors for these responsibilities. The Head Teacher may decide to delegate these responsibilities (but **not** the ultimate accountability) to the member of the Senior Leadership Team or to other appointed persons.

The Headteacher will take charge of overall first aid arrangements for the school. Designated First Aiders or First Aid Appointed Persons will provide day to day provision of first aid in the school.

Records /Actions

A record is kept of any abnormal thermometer readings within the first aid book. A temperature chart for quick reference will be displayed in the medical room.

In the event of an excessively high/low thermometer reading, a second thermometer will be used to confirm the thermometer reading. If the confirmed thermometer reading is excessively high/low we will follow appendix (i) which will be displayed in the medical room prominently.

If the child concerned is presenting an excessively low thermometer reading, a thermal blanket will be provided. Windows will be closed and a heater used to warm the room the child is present in. Parent called.

For high temperatures parent called.

If parent unreachable and despite efforts to warm or cool the child temperature remains a concern an ambulance will be called.

If the child concerned appears extremely poorly or shows a lack of coherence an ambulance will be called as a matter of urgency.

Training of Staff

Trained first aid staff will receive additional in-house training in regards to thermometer checks as part of their biannual training. Those responsible for administering frequent thermometer checks will undergo in-house training on a more frequent basis. A record is kept of staff who have received thermometer training. Any difficulties in understanding thermometer usage should be referred to the Head Teacher.

Risk Assessments

In the event of an emergency, which requires a child to be treated by health professionals (doctors/paramedics) or admitted to hospital, an incident report will be completed and emailed to Elite Safety in Education, our health and safety representative admin@elitesie.co.uk

Staff must never take a child to hospital in their own car. When emergency treatment is required, an ambulance should be called immediately

Special Precautions (eg. Pandemic/Swine Flu/COVID-19)

The school follows the most recent advice from the Public Health England, DfE and Staffordshire's Health and Safety unit regarding any particular outbreaks. As this information may constantly change it is deemed as unsuitable for our policies. Additional risk assessments may be available to assist in events such as these

This information can be made available in a range of formats and languages, including Braille and large print. If this would be useful to you or someone you know, please contact your Directorate HR Unit.

Signed

A signed copy of this document is available from the school office.

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Version Control

Version	Date Approved	Changes	Reasons for Alterations
1	November 2020		
	March 2021	Added a range of formats.	Accessibility

Appendix (i)

Child Temperature Chart

Take into consideration of circumstances prior to temperature reading e.g. playing outside.

	Low - Temperature below what is normal (Possible hypothermia)	Normal – regular Temperature is normal and safe	Moving towards moderate	Moderate - Child may have a mild fever/illness	High - High fever
Temperature on thermometer	Below 35.7c	>35.8– 37.5c	>37.6 -37.8c	>37.9– 38c	38.+ > higher
Action	Phone parents	No action	Monitor	Phone parents	Phone parents
Additional information	Warm child up, heater on and use foil blanket Continue to monitor and record temperature until parent arrives.	No further action to take if child is well	Monitor for 10 minutes and record temperature. If no change phone parents.	Request medication or collection. Continue to monitor and record temperature until parent arrives.	Direct parent to seek medical advice. Immediate collection Continue to monitor and record temperature until parent arrives.

