

# Lark Hall Infant & Nursery Academy and Flax Hill Junior Academy



## Behaviour Policy

### Policy Status and Review

<b>Date:</b>	June 2026
<b>Review Date:</b>	September 2027
<b>Signed by Governor:</b>	Caroline Fisher
<b>Date Signed:</b>	10/06/2026

## Behaviour Policy

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Mercia Primary Academy Trust are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

### Aims

- To develop a whole school behaviour policy supported and followed by the whole school community, parents, teachers, children and governors, based on a sense of community and shared values between the three schools.
- Our children have the right to learn and staff within the school must be enabled to teach them.
- We encourage positive attitudes in children, ensuring high standards of achievement and good behaviour.
- To encourage good behaviour rather than to simply punish bad behaviour by providing a range of rewards for children of all ages and abilities.
- To make clear to children the distinction between minor and more serious misbehaviour and the range of sanctions that will follow.
- To treat problems when they occur in a caring and sympathetic manner in the hope of achieving an improvement in behaviour.

### Core Values

- **Ready**
- **Respectful**
- **Safe**

At Flax Hill and Lark Hall we also follow the '**LAW**'.

<b>Lining up Legends</b>	<b>Amazing in Assembly</b>	<b>Wonderful Walkers</b>
<ul style="list-style-type: none"><li>- Single file</li><li>- Facing forward</li><li>- Silent</li></ul>	<ul style="list-style-type: none"><li>- Sensible sitting, facing forward</li><li>- Good listening</li><li>- Silent</li></ul>	<ul style="list-style-type: none"><li>- Steady pace</li><li>- Silent</li><li>- Keep to the left (Flax Hill)</li><li>- Hands to yourself (Lark Hall)</li></ul>

Children will receive 'congratulations counters' when spotted completing these behaviours either individually or for the whole class. There is also the chance for classes to win a 'golden counter' worth 30 points.

Each Friday, the counters will be counted and the class with the most counters will receive 5 minutes extra play and a trophy for the class.

Other positive behaviour will be rewarded with:

- Praise
- Dojo points
- Special responsibilities/privileges
- Stickers/badges
- Celebration assemblies – parent/guardians invited into school assembly
- Y6 Prefects

### Sanctions

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If children choose not to follow the rules, the following consequences will be applied fairly:

- Quiet reminder
- Sent to another class
- Sent to Middle Leader
- Sent to Head teacher
- Phone call made to parents by class teacher inviting them into school to discuss behaviour (repeated incidents). The Headteacher will be available to attend these meetings with the class teacher if needed.
- IP or IBP
- PSP (Pastoral support plan-multi agency)
- Suspension
- Permanent exclusion

In some cases, steps of the above procedure may be omitted. At all times S.C.C. guidelines on exclusion procedures will be followed.

A script is provided in Appendix A.

### Early Years and Pre School

When the children strive to follow the Early Years, classroom rules the teacher and teaching assistants will give positive verbal praise. Individually the children will be rewarded for good work and behaviour by:

- Stickers on clothes and in books
- Verbal feedback given by the teacher at end of day
- Classroom rewards e.g., getting to be the leader
- Praise cards
- Staying on the Good behaviour star or similar reward display

If children choose not to follow the rules, the following consequences will be applied fairly:

- Quiet reminder
- Acknowledgement if the behaviour doesn't improve, they will be taken off the star.
- Counting to 3
- Time out with 1 minute to 3-minute timer and social story book as appropriate
- Time away from a certain activity
- 1:1 support
- Behavioural support/log
- Support from other teachers in EYFS
- Support from SENDCO or outside agencies

### Challenging Behaviour

Challenging behaviour can take the form of:

- Verbal abuse
- Physical abuse
- Assault
- Defiant refusal
- Absconding

### Behaviour Modification Policy

Within Mercia Primary Academy most of the children are well behaved. There are, however, occasions when individual children exhibit behaviour which is unacceptable. As part of the approach within our discipline policy of rewards and sanctions we use behaviour modification strategies to change individual children's behaviour. These are used by all staff.

Each child is different, so it is important that the cause of the behaviour is investigated and plans made to meet individual needs.

A wide range of rewards are used to reinforce positive behaviour. These can include:

- Change in classroom organisation
- Using different resources
- Using strategies when small step targets are devised for each child (eg sitting on chair for given length of time, putting hand up to answer questions)
- Rewards of stars/smiley faces on work and on charts
- Use of special award and kindness certificates, special stickers for such things as listening, being kind, helpful etc.
- Sharing good behaviour with other children/other classes
- Involving parents at an early stage to make an action plan together

By using a positive system of rewards, and reinforcing good behaviour we help children to feel good about themselves.

### Staff Support

The EYFS including Pre School named practitioner who is responsible for behaviour management and supporting of EYFS staff is Mrs Booth.

In order to achieve positive results, it is essential that all staff support each other. This can be done in the following ways: -

- An open atmosphere – freedom and encouragement to discuss problems/success.
- Liaison with child's previous teacher.
- Positive links with Supervisory Assistants.
- Children given 'time out' in another class.
- Sharing good practice.
- Contact may be made with outside agencies or the LEA for support in implementing strategies for particularly severe problems.

### The Governors Role

The Governing Body supports this policy and encourages good behaviour in a happy, positive learning environment.

### Expected Outcomes

Pupils show an understanding of our core values – Ready, Respectful and Safe.

### Legislation and statutory requirements

This policy is based on advice from the Department of Education (DfE) on:

- [Behaviour and discipline in schools](#)
- [Searching, screening and confiscation](#)

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- [The Equality Act 2010](#)
- [Use of reasonable force](#)
- [Supporting pupils with medical conditions](#)

It is also based on [Special Educational Needs and Disability \(SEND\) Code of Practice](#)

This information can be made available in a range of formats and languages, including Braille and large print. If this would be useful to you or someone you know, please contact your Directorate HR Unit.

*A signed copy of this document is available from the school office.*

### Version Control

Version	Date Approved	Changes	Reasons for Alterations
1	2.12.15	Added EYFS positive behaviour and sanctions and changed IEPs to IPs	New Pre School New SEND Code of Practice
2	04.05.16	No changes	Accessibility
3	26.06.2018	Changed head of EYFS	Change of staff
4	3.12.18	Condensed the document to reflect current practice. Introduced Ready, Respectful and Safe. Added script for minor incidents. Swapped house points for Dojo points. Added legislation and statutory requirements.	Policy updated to demonstrate the school's commitment to Paul Dix behaviour management.
5		Amended EYFS lead to Mrs Booth	Change of staff lead
6	23.03.21	Added a range of different formats	Accessibility
7	10.11.22	Removed all references to Golden time Removed the word problem Changed SENCO to SENDCO Changed calming cottage to Time out	No longer part of our behaviour programme. Change of language Change of classroom organisation

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		Added similar reward chart to behaviour star Removed text messages sent home, praise card/notes, Added verbal feedback given by teacher in EYFS. Removed Lead learner in EYFS Removed special assemblies Removed top table for lunchtime	Change of language  Bo longer used Cost reduction easier to speak to parents Change of classroom organisation Change of lunchtime organisation.
8	14.11.22	Suspension used as terminology rather than fixed term exclusion	Change to DFE wording
9	3.10.23	Celebration assemblies added to the reward section	Returned to Celebration assemblies after Covid-19.
10	June 2024	None	Accessibility
11	June 2025	Addition of new behaviour system, the Lark Hall & Flax Hill 'LAW'.	New behaviour procedure.
12	June 2026	Changes to formatting	Accessibility

## Appendix A

<b>Non Verbal</b>
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A look, standing near the child, reminder of school rules (Ready, Respectful and Safe), praise children nearby

**Script 1**

**1st Warning (Verbal)**

I saw/heard you chose to ...

This is a verbal warning

You now have the choice to make appropriate choices

Thank you for listening

**Script 2**

This is a written warning (recorded on small whiteboard or notebook)

Think carefully about your next choice. You are in charge of your behaviour and can make appropriate choices.

Thank you for listening

**Script 3**

I saw/heard you chose to ...

You have chosen to lose time for this lesson/break. Do you remember our school rules? (Ready, Respectful and Safe) If you choose to break the rules, again you leave me no choice but to send you to another adult.